

Hutton Cranswick Parish Council

Minutes of the Meeting of the Parish Council held in the Methodist Chapel Hall, Main Street, Cranswick, on Wednesday, 28th September, 2016 at 7.00 pm.

Present: Councillors: Ms Dams, Mrs Johnson, Mrs Mills, Poolford, Richardson (in the Chair), Scullion, Mrs Simpson, Swan, Mrs Taylor, Thompson. Ward Councillor: Lisseter. PCSO Webster.

Parishioners present: Four

The clerk recorded the minutes.

16/229 Apologies: Councillor: Sibley-Calder. Ward Councillors: Mrs Evison and Owen.

16/230 Declaration of Pecuniary and Non-Pecuniary interests

Cllr Johnson	Item No 17	Non-pecuniary	GLAC Committee Member
Cllr Mrs Mills	Item No 15	Non-pecuniary	HCSRA Committee Member
Cllr Mrs Simpson	Item No 15, 25	Non-pecuniary	HCSRA Trustee
Cllr Mrs Thurlow	Item No 17	Non-pecuniary	GLAC Committee Member

16/231 Minutes - Resolved - That the Minutes of the Meeting held on 27th July, 2016 should be confirmed as a correct record and signed by the Chair (proposed Cllr Swan /seconded Cllr Scullion).

16/232 Co-option of Councillors: - Resolved – to co-opt Tanya Thurlow (proposed Cllr Richardson /seconded Cllr Mrs Mills).

16/233 Police Report: - PCSO Webster informed Councillors of current police operations in the Village.

16/234 Public Participation:

- (a) Ben Thurlow offered to clarify any matters in relation to the Gatehouse Lake Angling Club's Proposal considered at minute 244. Ben informed Councillors of the activity undertaken at the Gatehouse Lake since the last meeting.
- (b) Cllr Lisseter informed the meeting of a forthcoming public consultation in relation to possible changes to the delivery of health care services across the East Riding.

16/235 Planning Matters: The following Notices of Decision were noted:-

- (a) **14/02093/OUT** - Outline - Erection of No.14 dwelling (access and layout to be considered) South Holme, 4 The Green, Hutton Cranswick, East Riding of Yorkshire, YO25 9QU - Approved – 33 Conditions.
- (b) **16/01319/PLF** - Construction of riding arena with perimeter fence for private leisure purposes, Rotsea Manor, Rotsea Lane, Rotsea, East Riding of Yorkshire, YO25 9QG - Approved – 5 Conditions.
- (c) **16/01877/PAD** - Display of 1 non-illuminated fascia sign, Manor Farm Shop, Beverley Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9PQ - Approved – 3 Conditions.

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- (d) **16/00987/OUT** - Erection of residential development - Land South West of Ivy House Farm, 14 Station Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QZ – Refused.
- (e) **16/00881/OUT** - Land West of 89 Laburnum Avenue, Hutton Cranswick – Appeal Decision – Refused.

16/236 Planning Applications:

- (a) **16/01502/REM** - Erection of 10 dwellings following outline permission 14/02478/OUT (Appearance, Landscaping, Layout and Scale to be considered) (AMENDED DESCRIPTION AND PLANS) at J B Foreman, Foreman's Storage Land, Main Street, Hutton Cranswick, East Riding of Yorkshire, for Sovereign Build LTD – Application type: Approval of Reserved Matters – **Resolved** – No objections.
- (b) **16/02619/PLF** - Erection of conservatory to rear following demolition of existing - 41 Southgate, Hutton Cranswick, East Riding of Yorkshire, YO25 9QX - Full Planning Permission – **Resolved** – No objections.
- (c) **16/02880/PLF** - Erection of a dwelling (Plot 5), Land and Buildings Rear of 99 Main Street, Hutton Cranswick, East Riding of Yorkshire - Full Planning Permission – **Resolved** – No objections (proposed Cllr Thompson/seconded Cllr Poolford).
- (d) **16/02822/PLF** - Change of use to clay pigeon shooting range, Struncheon Hill Farm, Rotsea Road, Hempholme, East Riding of Yorkshire, YO25 9ET- Full Planning Permission – **Resolved** – No objections (proposed Cllr Swan/seconded Cllr Thompson).

16/237 Representatives' reports:

Hutton Cranswick in Bloom: Cllr Mrs Simpson summarised the success that the village had at the Yorkshire in Bloom Awards; the Village gained a Gold Rose Award and won the 1C Large Village category; Silver Gilt Certificates were awarded to James White (Butchers), Paul Harrison Cars and Hutton Cranswick Fisheries. The Village had been shortlisted in the 'It's Your Station' category of the Association of Community Rail Partnerships (ACoRP) Awards.

16/238 Play Area: It was noted there had been a recent accident at the play area. It was **Resolved** - that tenders be sought for wet pour safety surface beneath the timber multi-play equipment and to undertake repairs identified in the operational report (proposed Cllr Richardson/seconded Cllr Thompson).

16/239 Community Safety Strategy: Cllr Mrs Simpson had received concerns over a bonfire planned in the Village. In previous years it had caused disruption to neighbours and health problems to animals. The Parish Council did not wish to prevent such events but needed assurance from organisers that the appropriate guidelines for holding a bonfire would be complied with.

16/240 Clerk's report:

- a) **No Cold Calling Zone** - Londesborough Road had been designated a No Cold Calling Zone.
- b) **Changes to recycling credit payments** - noted that payments would cease on 31st July 2017.
- c) **NGC CCS Humber - Claim for HCPC Time** - £187.50 had been received.
- d) **Briefing from Frack Free Driffield and Wolds** – a meeting was held on 23rd August, 2016.
- e) **Update on Housing Needs Survey** – noted that negotiations between the Housing Association and the builder were expected to be finalised by the end of October 2016.
- f) **2016-17 half year Audit** – a meeting with the Auditor was to be held on 24th October, 2016.

Signed.....Date.....

- 16/241 Garden Allotments: Noted** – the security works had not been completed. The clerk was to write to the contractor expressing concern at the delay.
- 16/242 HCSRA Report:** Cllr Swan reported; all the sports clubs were doing well; funding raising events were planned for November and December; works to hedges and ditches were to be undertaken; and discussion to secure a 75% grant for a ride on mower from the Football Association was progressing.
- 16/243 Centenary Wood:** Cllr Poolford, in consultation with representatives from the In Bloom Group, had drawn up a maintenance plan for the Wood with works to be undertaken in November.
- 16/244 Gatehouse lake facility** – the Group interested in forming and running an angling club (GLAC) at the lake had submitted detailed proposals. There was a robust exchange of views on the activity undertaken by the GLAC Group since the last meeting. A proposal by Cllr Scullion, seconded by Cllr Poolford, to commission a habitat survey was agreed. A further proposal by Cllr Scullion, seconded by Cllr Mrs Johnson, to form a sub-committee for the joint management of Gatehouse Lake which would offer transparency and public scrutiny was lost. A proposal to take advice on producing an agreement and formal lease proposed by Cllr Richardson and seconded by Cllr Thompson was agreed. Cllr Scullion opposed the proposal.
- 16/245 War Memorial:** No issues to report.
- 16/246 To approve the updated cheque signatories – Resolved** - Cllr Thompson was given authority to sign cheques (proposed Cllr Swan/seconded Cllr Mrs Johnson).
- 16/247 To consider a request from a resident to have two bouncy castles on The Green opposite the White Horse for a family event – Resolved** – to grant the request subject to the resident; having relevant insurance in place; there is no infringement of the Byelaw; and The Green is left in a tidy state (proposed Cllr Richardson/seconded Cllr Thompson).
- 16/248 To consider the renewal of the Parish Council's insurance policy – Resolved** – to approve the renewal as proposed (proposed Cllr Thompson/seconded Cllr Mrs Taylor).
- 16/249 To consider comments from residents regarding the appearance of the Village Pond – Resolved** – to note the recent views received from residents. Cllr Richardson reported the annual maintenance of the pond was planned for November. It was agreed to hire a cherry picker to carry out an inspection of the festive lights (proposed Cllr Poolford/seconded Cllr Thompson).
- 16/250 To consider the development of a Parish Council Communications Strategy – Deferred.**
- 16/251 To consider a request from a resident for a photograph of each Parish Councillor to be shown in the Bulletin – Resolved** – Councillors to provide a passport size photograph to the clerk (proposed Cllr Mrs Simpson/seconded Cllr Mrs Mills).
- 16/252 To consider the income from the sale of postcards** – it was agreed that the income (£52) be donated to In Bloom. Cllr Mrs Simpson reported voluntary groups in the Village were happy to purchase small quantities of the cards from the Parish Council at cost price.

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16/253 Payment of accounts

Cheque no	Name	Details	VAT (£)	Total (£) incl VAT
3001	T. Eling	Grass Cutting	166.00	996.00
3002	P.A. Watson	Joinery repairs at Gatehouse Lake		240.00
3003	S.J. Danby	New roundabout (Big Lottery funded)	1973.40	11840.40
3004	Administration	Salary and expenses	10.38	438.23
3005	Mrs Price	Notice board site rent		2.00
3006	Alma Printers	Printing		40.00
3007	G. Simpson	Expenses		62.34
3008	S. Richardson	Expenses		29.99
3009	P.A Watson	Repairs at play area and re-install seat		350.00
3010	Came and Company	Insurance premium		1045.23
3011	G. Simpson	Expenses		30.60
3012	S. A. Agricultural	Flailing ditches	106.40	638.40
3013	S. A. Agricultural	Upkeep of pond/play area – March - May	36.00	216.00
3014	S. A. Agricultural	Upkeep of pond/play area – June/July	24.00	144.00
3015	Time Assured Ltd	Annual service of church clock	23.00	138.00
3016	T. Eling	Grass cutting	57.60	345.60
3017	Autela Group Ltd	Payroll service		38.55
3018	Shaun Cary	Operation inspection of play area		35.00
3019	Administration	Salary and expenses		383.16
3020	HMRC	PAYE/NIC liability		266.60
3021	Janice Mann	Re-imbursement of hire of hall		12.00
3022	Hutton Cranswick Methodist Chapel	Hire of hall		14.00
3023	NALC	LCR magazine subscription		17.00
3024	P.A Watson	Works to Cranswick bus shelter		40.00

Resolved – to approve payment of the above invoices (proposed Cllr Swan/seconded Cllr Thompson).

16/254 Correspondence: - the following correspondence was received and noted:-

- (a) Footpath 17 Modification Order.
- (b) ERYC review of Contracted Supported Bus Services – e-mail from East Yorkshire Motor Services Limited Commercial Manager.
- (c) Notice of Adoption of East Riding Local Plan Allocations Document 2012-2019.
- (d) Hull 2017 City of Culture – East Riding Programme.
- (e) Temporary Road Closure part of Southburn Road, Cranswick.
- (f) Temporary Road Closure Howl Lane, Level Crossing, Hutton Cranswick.
- (g) Aviva Community Fund re-opens for UK Applications.
- (h) ERNLLCA Annual Conference 2016 – 18th November, 2016.
- (i) NALC Community Led Housing Survey.
- (j) ERNLLCA - Local Government Finance Settlement Technical Consultation which includes proposals regarding council tax referendum principles for local parish and town councils.
- (k) ERNLLCA Training Grievance and Disciplinary matters.
- (l) ERNLLCA Newsletter August, 2016.
- (m) Consultation on the Sheltered Housing Review and the Draft Housing Strategy runs until Monday, 24 October.
- (n) Dementia Friends Initiative.
- (o) Temporary Road Closure Station Road, Level Crossing, Hutton Cranswick.

Signed.....Date.....

16/255 Exclusion of press and public to resolve that due to the confidential nature of the business to be transacted, the press and the public are excluded from the remainder of the meeting (Section 1(2) Public Bodies Admissions to Meetings Act 1960) – Resolved - that the public were invited to leave the meeting (proposed Cllr Mrs Simpson/seconded Cllr Mrs Johnson).

16/256 To review the agricultural holdings tenancies and management arrangements: Cllr Thompson reported that following a competitive tender process a 5 year tenancy had been let for the Corpslanding allotment.

A copy of a letter from The Insolvency Service was considered and noted.

16/257 Next Meeting: - 26th October, 2016 at 7.00 pm at the Methodist Chapel Hall, Cranswick.

There being no further business, the meeting closed at 8.30 pm.

Signed.....Date.....